

Harris Communications Exhibit and Donation Request Form

Thank you for your interest in Harris Communications! Please fill out all applicable fields and send it along with any other information that you think will be helpful for us to make our decision. See below for submission information.

Organization: _____

Event: _____

City and State of Event: _____ Dates: _____

Expected Number of Attendees: _____ Registration Deadlines: _____

Contact Name: _____

Email: _____ Phone Number: _____

Exhibit Request

We do our best to attend as many exhibits/conventions as we can. However, due to the large number of requests we receive, we are not always able to attend. If we are unable to attend, are there options available for us to send marketing materials (such as catalogs or brochures) for your event? Yes No

If yes, how will they be distributed? (i.e. conference bags, material display table)

Is there a charge or any other requirements for us to send materials? _____

Donation Request *(sponsorships, raffle prize, silent auction item, etc)*

How will attendees know who made the donation? _____

What is the purpose of the donation? _____

Would you like a specific product donated? Yes No

If yes, what would you like? _____

Other Comments

**Please send your request at least
6 weeks before the event to:**

Email: requests@harriscomm.com
Fax: (952) 906-1099

Mail: 15155 Technology Drive
Eden Prairie, MN 55344

Due to the volume of requests, we are unable to fulfill all the requests we receive.